



1. The doors will open at 7:30 AM. Students will not enter the building before this time. The bus lane is in front of the North Star, please do not block the bus lane during drop/off pick up times.
2. If you are picking up a student or dropping off items to your student, please use door #1 (the office entrance). All items must be brought to the office, and we will contact the student.
3. If your home address, phone number, and/or email address change during the school year, it is **VERY IMPORTANT** to contact the office immediately with the new information.
4. Please have your child be prepared and dressed appropriately for the weather. We will have recess every day unless it is raining, or the temperature is too cold.
5. If able, please label **ALL** of your child's belongings with their name. This includes lunch pails, jackets, shoes, boots, snow pants, backpacks, sweatshirts, water bottles, etc.
6. It is our protocol to have your child follow their normal school plans unless you have provided a note stating otherwise. **If you have last minute school changes, please make all attempts to notify the office before 1:30 PM that day.**
7. If your child is sick, or not attending school for the day, please call the North Star attendance line at 218-742-3940. You can find all the details about attendance in the student handbook.
8. Please remember that all teachers are busy throughout the school day. All calls will be transferred to voicemail, and emails/messages will be returned at the teacher's earliest convenience. If you have an immediate concern, please call the North Star office.

IMPORTANT SCHOOL PHONE NUMBERS

North Star Office: 218-742-3944

School Nurse: 218-742-3947

North Star Principal: 218-742-3943

Bus Garage: 218-741-6240

North Star Attendance: 218-742-3940